



# ILLINOIS NEWSLETTER

**YOUR PARTNER IN ELECTRONIC VEHICLE REGISTRATION**

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## CVR Now Offers NMTIS Inquiry!

CVR's NMVTIS Inquiry quickly provides your used car manager a robust yet concise report on current and historical title and odometer information, branding, salvage, and total loss information directly from the 420 million+ record, federally mandated National Motor Vehicle Title Information System (NMVTIS)

NMVTIS vehicle history reports from CVR help provide confidence that the vehicles you are appraising will be less likely to cause you liability and headache down the road.

Your dealership should run CVR's NMVTIS inquiries **prior** to:

- Appraising potential trade-ins
- Bidding on an auction vehicle
- Committing to purchase wholesale vehicles

### CVR SUPPORT

CVR has the best prepared individuals ready to assist you with any problem you may encounter. Don't hesitate to contact us!

- ☎ 1-800-333-6995
- ✉ support@cvrreg.com
- 🕒 Monday—Friday  
7:30 am — 7:30 pm
- 🕒 Saturday 8am-4pm

### DID YOU KNOW?

- NMVTIS IS AVAILABLE THROUGH CVR
- CHEAT SHEETS FOR ALL CVR ACTIVITIES ARE AVAILABLE AT support.cvrreg.com
- RENEWALS CAN BE A MONEY MAKER
- WE APPRECIATE YOUR BUSINESS

### NEW IL LEASE TAX CALCULATION

On 1/1/2015, IL Dept. of Revenue is changing the way taxes are calculated for leases!  
 \*\*\*\* CVR Is working diligently to ensure our software is ready \*\*\*\*  
 Be sure your quoting and contracting tools are too!

### MEET THE CVR ILLINOIS TEAM

- Matt Boyle - Director of Operations [mboyle@cvrreg.com](mailto:mboyle@cvrreg.com) / (614) 323-0089
- Rudy Gomez - Account Executive / [rgomez@cvrreg.com](mailto:rgomez@cvrreg.com) / (847) 230-6745
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**With each issue we'll share some fun facts about one member of our team!**

Our Director of Operations, Matt Boyle, has been with CVR since 2012. Prior, he worked for ADP Dealer Services for 7.5 years as a Director of Sales. He has over 20 years of Dealership Management experience. Matt's "Claim to Fame" is that he can waterski backwards, on one foot, for about 2 feet....Then, a big splash!!

**INSPIRING INNOVATION: CVR strives for constant improvement, always searching for new and better ways to serve our clients. Never hesitate to suggest something to us that may help us to help you work smarter not harder!**

### CVR INVENTORY MANAGEMENT / INVENTORY RETURNS

Proper management and control of your CVR inventory (Hard License Plates & Stickered Registration Certificates) is of extreme importance in the state of Illinois. Not only is each dealership responsible for keeping their inventory in a safe place when not in use, but should you damage an item or delete a pending transaction with inventory already assigned to it, you are responsible for returning that item(s) as quickly as possible.

Damaged/expired items not returned in a timely manner will result in an SOS fee of \$125 for each item. Always include an Inventory Return Report with each return, which can be printed from the Inventory section of our software

#### ERROR MESSAGE "8.1 > 9998F 056 CURRENT REGISTRATION EXPIRATION DATE DOES NOT MATCH"

If you are a Title Clerk, chances are you have seen this error message! This error message appears when your customer renews their registration after you have put their deal in a pending status and before you have finalized it.

#### GOOD NEWS! - THERE IS A WAY TO COMPLETE THIS DEAL WITHOUT BACKING IT OUT!

- ◆ Open the deal and click "Delete" on the top.
- ◆ A message will appear asking "Do you want to delete this registration?" You should click "Yes"
- ◆ A second message will appear asking "Do you want to keep this registration?" Again you should click "Yes"
- ◆ Go to the "Tag Sticker" tab, update the expiration date, retype the plate number and transmit.
- ◆ This will put it back into "Pending" status. Complete the deal and transmit to finalized!

**IMPORTANT Note:** *If taxes have already been prepaid on this deal, skip the above steps and call the IL SOS Electronic Title & Registration number at 217-524-5119*

#### Time Saving Processing Tip

When issuing a new plate and registration, the possibility of handing out the wrong plate is always present. If this happens and isn't caught, errors can perpetuate from one transaction to several, causing extra work in tracking down what plates are where, and what plates belong on what vehicle. After the license plates leave, there is nothing in the paperwork to allow your Title Clerk to verify what plate your customer received. There is one simple step that can save so much time in the event of a mistake. You know that the customer only gets the top third of the registration certificate and the lower two thirds stay in the deal. Write down the plate number you are issuing on the portion of the certificate that stays in the deal. It only takes a few seconds to save hours later. When the Title Clerk is finalizing the transaction, he/she may then verify the correct plate was issued.

### KNOW YOUR ILLINIOS LAWS

How well do you know the laws of Illinois? Let's check if you were aware of the following State Laws....

- ◆ In Zion, it is illegal to give a lighted cigar to dogs, cats and other domesticated animals.
  - ◆ In Cicero, humming on public streets on Sundays is prohibited.
  - ◆ In Moline, ice skating on Riverside pond during the months of June and August is prohibited.
  - ◆ In Normal, it is against the law to make faces at dogs
  - ◆ In Chicago, eating in a place that is on fire is forbidden.
  - ◆ In Illinois it is illegal to drive a car without a steering wheel
- And last but not least...

**In Illinois, the Secretary of State is allowed to impose a "delinquent vehicle dealer transfer fee" if the **certificate of title** is not received AT THE SOS from the dealer within 30 days after the date of sale. THIS CAN COST YOU UP TO \$100 PER LATE DEAL!**

